



# EMERALD COAST CANCER CENTER

## **Referral Process for New Patients**

We are committed to providing compassionate, expert cancer care. To help ease the transition of patients into our care, we've outlined the steps for referring new patients to our clinic. For urgent requests, please contact the clinic directly at 850-863-3148, ext 121.

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### **How to Refer a Patient**

#### **1. Complete a Referral Form**

Please fax or securely email a completed referral form, including patient demographics and insurance information.

#### **2. Include Supporting Documentation**

To ensure timely and appropriate care, please attach:

- Pathology reports
- Recent imaging (CT, MRI, PET scans)
- Lab results
- Clinical notes or diagnosis summary
- Treatment history, if applicable

#### **3. Send Referrals to:**

**Fax:** (850) 863-3132

**Email (secure):** [npref@emeraldcoastcancercenter.com](mailto:npref@emeraldcoastcancercenter.com)

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### **What Patients Can Expect**

Once we receive a referral:

- Our team will review all documents promptly.
  - We will contact the patient within 3-5 business days to schedule a consultation.
  - Our new patient coordinator will guide them through the next steps, including insurance verification and any records we may still need.
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**Need Help?** Please call **(850) 863-3148 ext 121**, Monday - Friday, 7:30 am – 4:00 pm.